



Planet Verde delivers locally grown and locally processed foods to restaurants, grocery stores, and institutions along Oregon’s I-5 Corridor. Our team works hard to make the connections between producers and wholesale purchasers, so that producers can do what they do best - produce exceptional food! And our customers can do what they do best - prepare and sell amazing food!

Job Title	Delivery Driver	Department/Group	Deliveries and Customer Service
Location	Eugene, OR	Travel Required	None
Level/Salary Range	Hourly	Position Type	Part Time / Full Time
HR Contact	Jane Kamrat	Date Posted	02/20/2020
Will Train Applicant(s)	Yes	Posting Expires	When Filled

Applications Accepted By:

Email resume to: mgmt@planetverde.net
 Subject Line: Delivery Driver position

Job Description

PRIMARY RESPONSIBILITIES

- Conduct on-time and accurate deliveries.
- Stage products for delivery routes.
- Engage in face-to-face customer service at all pickups and stops as the “Face of Planet Verde”.
- Maintain clear, consistent and timely communication with the main office.
- Maintain personal accountability for personal mistakes and address any mis-deliveries.
- Accurately complete paperwork and submit to office on a daily basis.
- Receive and stock products picked up on routes into software system. (Lot, expiration, etc.)
- Know and follow food safety regulations.
- Ensuring that the warehouse is kept clean, clear and sanitary.

ADDITIONAL RESPONSIBILITIES

- Other duties as assigned

QUALIFICATIONS AND PREFERRED SKILLS

- Physical strength and stamina to lift, move, carry 50lbs of product throughout the workday and week.
- Exceptional attention to detail.
- Spatial intelligence, aptitude for product placement in warehouse, refrigerators and freezers.
- Excellent and friendly interpersonal communication skills, both written and verbal.
- Highly organized with the ability to multitask and prioritize.
- Enjoy interacting with a wide range of personalities among vendors, customers and staff.
- Able to accommodate irregular shifts - early and/or late, weekends, changing with seasons and company growth.
- General understanding of and enthusiasm for the local food movement.

QUALIFICATIONS AND PREFERRED SKILLS

As a company, Planet Verde is growing very fast and needs people who are ready to jump in with both feet and help in various capacities within the company in addition to their regular delivery duties. Must have great interpersonal skills, clean, valid driver’s license, and be a quick learner. This position also requires basic knowledge of seasonal food production in Oregon. Candidates with grocer, food service, and/or sales experience are preferred.